

I.A.T.S.E. Local 28 – Stagehands Union

4949 S.E. 26<sup>th</sup> Ave.  
Portland, OR 97202

Dear Applicant:

Enclosed are forms which must be completed in order for us to establish a file for you. Please fill out these forms and return them to I.A.T.S.E. Local 28. Include a current copy of your resume and a list of references, if available.

Ensure that your name and social security number appear on each page in the spaces indicated. Answer all questions and fill in all blanks. Please explain your answers where appropriate with relevant information such as the name of the company you worked for, length of service in a position, etc. Use N/A if the requested information does not apply to you and Please Print Legibly.

In addition to these forms, the file we establish would include information regarding your progression through our Education program. Any letters, updated resumes or other communications which you send to us will also be included. These are confidential personnel files and only the officers of Local 28 or members of the Recruitment or Education committees will have access to them. The creation of this file is not a guarantee of work calls but is prerequisite to being interviewed and becoming a member of the Extra Referral List. If you are called for an interview you will need to provide proof of high school graduation or a G.E.D. certificate. You will also need to provide proof of citizenship and identification.

Please return these forms to us at the following address:

I.A.T.S.E. Local 28  
Attn: Recruitment Committee  
4949 S.E. 26<sup>th</sup> Ave.  
Portland, OR 97202

As additional extra referral people are needed we will evaluate the completed packets and inform those selected of the decision made regarding applications. If we do not receive the completed forms from you within 30 days of the postmark of this letter, we will assume that you are no longer interested in work referrals and remove your name from the application process for the Extra Referral List.

Thank you for your interest in our organization.

Sincerely,

I.A.T.S.E. Local 28  
Encl: Application for Referral  
Work Experience Inventory

I.A.T.S.E. Local 28 – Stagehands Union

Name: \_\_\_\_\_ S.S. Number: \_\_\_\_\_  
Address: \_\_\_\_\_ Telephone: (\_\_\_\_) \_\_\_\_\_  
\_\_\_\_\_ Work: (\_\_\_\_) \_\_\_\_\_  
City: \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_  
State: \_\_\_\_\_ Zip \_\_\_\_\_

- PLEASE READ CAREFULLY BEFORE SIGNING -

All qualified applicants will receive consideration for referral without regard to sex, race, color, age, national origin, ancestry, sexual orientation, political beliefs, etc., as prohibited by Federal or State Laws. No information on this questionnaire will be used for the purpose of discrimination.

I understand that completion of this questionnaire does not guarantee a personal interview or work referral. I voluntarily grant the Union the right to investigate the statements made on this questionnaire as well as other job related information and activities and will provide my references upon request.

I understand that the work for which I am requesting referral is part-time, temporary, and seasonal in nature. I further understand that referral calls are made based on my qualifications, experience, employer requests and my availability to work. I agree that any jobs to which I may be referred are not in any way guaranteed to be steady employment and that such referrals do not constitute a right to continued referrals.

I understand that regardless of my member or non-membership, IATSE Local 28 will at all times stand ready to protect me in any grievances or job disputes which may arise in the course of my employment in the manner provided under the contracts between the Union and the Employer.

I certify that I am at least eighteen (18) years of age and that I am physically able to do the work for which I am requesting referral. I understand that the falsification of any statement made by me on this application is grounds for disqualification from further consideration in referrals made by the Union.

I also agree to provide IATSE Local 28 with current information on my address, phone number and availability to work. I agree to notify the Union in writing if I am no longer able to or interested in, accepting work referrals and will provide such updated information to the Union in a timely manner.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# I.A.T.S.E. Local 28 - Stagehands Union

## Work Experience and Skills Inventory

Name: \_\_\_\_\_ S.S. Number: \_\_\_\_\_ Date: \_\_\_\_\_

THESE QUESTIONS ARE INTENDED TO PROVIDE US WITH INFORMATION ABOUT YOUR TRAINING, EXPERIENCE, AND YOUR PROFESSIONAL CAREER OBJECTIVES. YOUR ANSWERS TO THESE QUESTIONS WILL NOT BE USED TO PROVIDE PREFERENTIAL EMPLOYMENT REFERRAL OVER ANY OTHER EQUALLY QUALIFIED APPLICANT NOR SHALL ANY OTHER APPLICANT BE GIVEN SUCH PREFERENTIAL TREATMENT. WE STRIVE TO ADHERE TO THE PRINCIPLES OF EQUAL OPPORTUNITY IN ALL OF OUR EMPLOYMENT REFERRAL PRACTICES.

How long have you lived in the Portland area? \_\_\_\_\_

What theatres, shows, scene shops or theatrical businesses in the Portland area have you worked for?  
\_\_\_\_\_

Are you known by any members of Local 28? Whom? \_\_\_\_\_

Why are you applying for work referral through this organization? \_\_\_\_\_

Name other theatrical union(s) and/or allied trade organizations you are or have been a member of.  
\_\_\_\_\_

What are your ambitions and goals regarding technical theatre as an occupation? \_\_\_\_\_

Have you toured as a professional technician? What position(s) did you hold? How long? \_\_\_\_\_

Do you have *professional* experience working for or with any of the following (check as many as apply and describe duties below - continue on back of form if necessary):

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Symphony Orchestras    | <input type="checkbox"/> Dance Companies        | <input type="checkbox"/> Opera Companies              |
| <input type="checkbox"/> Broadway Theatre       | <input type="checkbox"/> Ice Shows              | <input type="checkbox"/> Touring Musicals             |
| <input type="checkbox"/> Rock and Roll Groups   | <input type="checkbox"/> Sound Companies        | <input type="checkbox"/> Lighting Companies           |
| <input type="checkbox"/> Rigging Companies      | <input type="checkbox"/> Trade Shows            | <input type="checkbox"/> Costume Shops                |
| <input type="checkbox"/> Film Production Crews  | <input type="checkbox"/> Video Production Crews | <input type="checkbox"/> Recording Studios            |
| <input type="checkbox"/> Scenic Carpentry Shops | <input type="checkbox"/> Painting Studios       | <input type="checkbox"/> Theatrical Rental and Supply |
| <input type="checkbox"/> Staging Contractors    | <input type="checkbox"/> Business Meetings      | <input type="checkbox"/> Conventions                  |

# I.A.T.S.E. Local 28 - Stagehands Union

## Work Experience and Skills Inventory

Name: \_\_\_\_\_ S.S. Number: \_\_\_\_\_ Date: \_\_\_\_\_

Are you *proficient* at any of the following skills (check as many as apply and explain experience as completely as possible - continue on back of form if necessary):

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Sewing (costumes or drops)   | <input type="checkbox"/> Welding (steel or aluminum) | <input type="checkbox"/> Painting scenery and drops  |
| <input type="checkbox"/> Building scenery             | <input type="checkbox"/> Ground rigging              | <input type="checkbox"/> High rigging                |
| <input type="checkbox"/> Working fly and pin rails    | <input type="checkbox"/> Hanging and focusing lights | <input type="checkbox"/> Operating follow spots      |
| <input type="checkbox"/> Running film projectors      | <input type="checkbox"/> Video or slide projection   | <input type="checkbox"/> Operating a sound console   |
| <input type="checkbox"/> Operating a lighting console | <input type="checkbox"/> Forklift operation          | <input type="checkbox"/> Reading of drawings & plots |
| <input type="checkbox"/> Creating hook-up sheets      | <input type="checkbox"/> Wardrobe maintenance        | <input type="checkbox"/> Costume quick-changes       |

Are you comfortable working at heights? (i.e., Could you work on a truss, an A-ladder or personnel lift?)

Check the knots you know.  bowline  clove hitch  figure of eight  sheet bend  half hitch

Do you know First Aid and/or C.P.R.? \_\_\_\_\_

What other skills or experience do you possess which may be beneficial in the execution of job duties?

On a stage call, in which department(s) do you feel most qualified to work? (Number from most to least)

- Sound  Electrics  Carpentry  Flys  Rigging  Properties  Wardrobe

Which department would you prefer to be assigned to and why?

What special skills or knowledge do you have to offer in this trade that could be shared with others?

What special work scheduling requirements or availability considerations do you have? (days, nights, weekends and evenings only, more than 24 hour notice, classes, etc.)

Please sign here to indicate that all of the information which you have provided is true and accurate to the best of your ability.

\_\_\_\_\_